

INCIDENT REPORT

Jefferson Christian Academy
3060 FM 728
Jefferson, TX 75657

| | |
|---------------------------------------|-------------------------|
| Date of Report | Date of Incident |
| Person Completing Report | Time of Incident |
| Place of Incident | Type of Incident |
| Name(s) of Student(s) Involved | |
| Name(s) of Staff Involved | |
| Other Witnesses | |

PROBLEM REPORTED

- | | |
|--|--|
| <input type="checkbox"/> Fighting | <input type="checkbox"/> Not in Assigned Location |
| <input type="checkbox"/> Misuse/Damage to Facilities | <input type="checkbox"/> Threatening/Harassing |
| <input type="checkbox"/> Left School Grounds | <input type="checkbox"/> Disrespect to School Employee |
| <input type="checkbox"/> Unacceptable Language | <input type="checkbox"/> Defiance of School Authority |
| <input type="checkbox"/> Chronic Tardiness | <input type="checkbox"/> Possession/Use of Controlled Substances |
| <input type="checkbox"/> Multiple Absences | <input type="checkbox"/> Public Display of Affection |
| <input type="checkbox"/> Dress Code Violation | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Rough/Disruptive Behavior | |

Detail of Incident: _____

DISCIPLINE REPORT

Jefferson Christian Academy
3060 FM 728
Jefferson, TX 75657

| | | |
|-----------------------------|--------------|----------------------------------|
| Student Name | Grade | Reporting School Official |
| Location of Incident | Date | Time of Incident |

Incident is considered:

- Minor Requires Parent Conference
 Serious _____

History

- First Offense
 Multiple Offense
 Warning Previously Given

The following is a report of a discipline problem. Note the nature of the infraction, seriousness, actions taken, and any warnings for further discipline problems. Please feel free to request additional information regarding the incident or the corrective action taken. Parental support to work toward positive behavior is appreciated.

CORRECTIVE ACTION TAKEN

- Conference w/ Student
 Verbal Correction
 Verbal Parent Contact
 Reimbursement for Damage Required
 Report Mailed
 Privilege Restriction
 Parent Conference Arranged
 Other _____

Repeat Offense Will Warrant: _____

Student Signature (Signifies Awareness of Report, Not Necessarily Agreement) School Official Title Date

Supervisor's Signature

Parent Signature Required